



**DIRECTOR APPLICATION FORM  
MDO Program at Forcey Bible Church**

**Name of Applicant:** \_\_\_\_\_

## **Qualifications:**

- Growing Christian
- Enjoy working with children (2 through 4 years old)
- Attends Forcey Bible Church
- 4 years of teaching/working experience with children or 4-year-college degree

## **Responsibilities:**

- Plan and conduct weekly, Christ-centered learning experience for each age group
- Lead staff planning meetings and team building activities
- Keep licensing current and accurate student and staff documents
- Hire and monitor lead teachers and assistant teachers
- Cultivate relationships with parents, keeping in mind the goals of sharing the Gospel and discipleship
- Keep track of income and expenses; stay within budget
- Give 15-minute break for each teacher every day
- Available program hours of 8:30am-1:30pm each Monday, Wednesday, and Friday from September to May
- Able to manage time during off-season hours

## **Compensation:**

- starting salary of \$17,425; raise each consecutive year worked
- 38 program weeks (16-18 hours each) from September 9, 2026 to May 28, 2027, which includes the non-school weeks of Thanksgiving, Christmas, and Easter vacation in the FCS calendar
- 2 weeks (34 hours total) spread throughout the off-season of July-August 2026 & June 2027
- 1 week of paid vacation in summer
- 10 total days off during school year (vacation & sick, used at personal discretion)

# DIRECTOR APPLICATION

## My Day Out at Forcey Bible Church

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone #: \_\_\_\_\_

Children (ages): \_\_\_\_\_

Current Church: \_\_\_\_\_ # of Years Attended: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

*If you attended your current church for less than 1 year, please provide contact information for your former church:*

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

**REFERENCES:** *Please give the names of 3 people who have observed your interaction & behavior with children. The church listed above may also be contacted as a reference.*

1. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

2. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

3. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

### SCHOOL(S) ATTENDED:

School	Degree (if any)	Dates
_____	_____	_____
_____	_____	_____

### TEACHING EXPERIENCE: *(public/private school, day care, Sunday School, nursery, etc.)*

School/Church	Position	Dates
_____	_____	_____
_____	_____	_____

**PERSONAL INTEREST:**

*State briefly your motivation in serving as a staff member in this program:*

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**SPIRITUAL PREPARATION:**

*State briefly how you came to know Christ as your personal Savior:*

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*State briefly how you grow in your relationship with God:*

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*It is the desire of MDO to bring each family closer to our Lord and Savior, Jesus Christ. Briefly and simply state how you would tell someone how they can get to heaven:*

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*List a few ways that the MDO committee can be praying for you:*

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*I have read the Forcey Bible Church Articles of Faith (<https://www.forcey.org/who-we-are/our-faith/>) and function in accordance with them. \_\_\_ Yes \_\_\_ No (If no, please explain)*

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*I authorize MDO to verify the information on this form and contact my references or church(es).*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_